

**Frienas of the Central Experimental Farm
Amis de la Ferme expérimentale centrale**

**Minutes of a meeting of the Board of Directors
July 27 2022, at 1:30 p.m.**

PRESENT: Eric Jones, Dell Durnin, Richard Hinchcliff, Deborah Higdon-LeBlond, Heather Webster, Shirley Ewen, Randy Taylor

GUESTS: Donna Pape, Janice Tayles

ABSENT: Blaine Marchand, Robert Stuart

AGENDA:

- **MOVED by Randy and SECONDED by Richard THAT the agenda be adopted. CARRIED.**

MINUTES:

- **MOVED by Shirley and SECONDED by Heather THAT the minutes of the June, 2022, meeting be approved. CARRIED.**

PRESIDENT'S REPORT - Eric

- We have received an offer of daylilies for the Ornamental Gardens. Blaine will be consulted about this on his return.
- Eric emphasized the urgent need for new volunteers to help with Board activities.

TREASURER'S REPORT/FINANCIAL ISSUES -

- The organization continues to be in a good financial situation although the invested funds are down due to the financial markets. The total income for 2022 and 2021 are similar though the funds came from different sources.
- Randy with Heather's assistance has prepared the RFP for the 2023 audit.
MOVED by Randy and SECONDED by Deborah THAT the financial report be accepted. CARRIED.

PROJECTS UPDATE

- **Bench Project:** -Lucas Morneau has submitted an estimate to repair the burned bench. We have received a donation that will be used for this repair. This expenditure was approved. Ken Young and the donors should be notified when the repair is completed. The next set of benches will arrive on June 28, 2022.
- **Building Book:** This book needed to be marketed to a wider audience than those receiving the *Newsletter* and *Farm Notes*. One suggestion was to have a table at one of the Christmas markets.
- **Garden tours:** no tours planned in August. FCEF needed to work on identifying and grooming tour leaders for future tours, rather than calling on the same people all the time.
- **Woodland improvement:** Some plants were purchased and planting had been done. More to follow.
- **The Tree book:** Richard, Eric and Roman have scheduled a meeting to draft

- an outline.
- **Master Gardener lectures:** One more lecture planned in September.
- **Greeting Cards:** No action.
- **Creation of pathways:** AAFC staff are very busy so nothing is happening on this project.
- **Upgrading of the arches:** Eric and Blaine to see if FCEF could move forward on this project to replace the arches.

MEMBERSHIP -

- Deborah reported 410 FCEF members which included 529 people.

EVENTS- Donna

- Autumn in the Arboretum: The event was cancelled because the Ottawa Glassblowers were not able to join us on the date selected for this event.
- Book Sale to be held on Sept. 24 and 25, with Donna acting as the coordinator. A group of Venturers were engaged to bring the books up and return them to the basement for a donation of \$500. The left-over books are to be donated. A number of books have been sold to book dealers.
- Donna reported that the Volunteer Luncheon will be held near the end of September.
- The Board discussed FCEF needs for volunteer coordinators for each of the events plus an overall event coordinator, among other needs. An appeal with short descriptions for these positions was to be sent out through various channels.

GARDEN FESTIVAL

- This festival will be held August 12 to 21, with follow-up events planned in October. There will be garden tours via Lady Dive and Escape Bicycle. Candensis has planned to have a stage show and Farmer's Market, among other events; OHA District 2 will have a flower show; plant "heroes" will be honoured; and eight wheelbarrows with plants will be located in different sites each day to provide a photo opportunity.

Ode to Experimental Farm portfolio- Blaine

- Blaine was absent. The Board discussed options, including giving the portfolio to AAFC to display in their main building.


OTHER BUSINESS

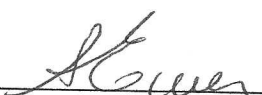
- FCEF agreed to sell the *Gardens Canada Book* for \$28.50. We have 16 copies. Richard has supplied a blurb to Shelly for the website.

NEXT MEETING

- The next FCEF Board meeting will be held August 17, 2022 at 1:30 p.m. at Building 72.

The meeting was adjourned at 3:15 p.m.


Eric Jones, President


Shirley Ewen, Secretary