

**Friends of the Central Experimental Farm
Amis de la Ferme expérimentale centrale**

**Minutes of a meeting of the Board of Directors
Oct. 19, 2022, at 10:00 a.m.**

PRESENT: Eric Jones, Shirley Ewen, Dell Durnin, Heather Webster, Deborah Higdon-LeBlond, Randy Taylor, Blaine Marchand

GUESTS: Janice Tayles, Dianne Caldbick, Elizabeth Atkinson, Cheryl Hutcheson

ABSENT: Robert Stuart, Richard Hinchcliff

AGENDA:

- **MOVED by Randy and SECONDED by Deborah THAT the agenda be adopted. CARRIED.**

MINUTES:

- **MOVED by Blaine and SECONDED by Heather THAT the minutes of the September, 2022, meeting be approved. CARRIED.**

PRESIDENT'S REPORT - Eric

- It was proposed to add four new directors to the Board at the end of the meeting.
- Randy, Diane and Eric met with Melanie Houle of AAFC and scheduled a follow-up walk-about to discuss projects in the gardens, arboretum and shelter belt.
- A CEF Advisory Council meeting is scheduled for November.

TREASURER'S REPORT/FINANCIAL ISSUES - Randy

- Randy reviewed the financial position as of the end of September. The big expenditures for the year have been made and the bank balance is \$80,000. The investment fund is down due to the falling stock market prices.
- **MOVED by Randy and SECONDED by Blaine THAT the financial report for the end of September 2022 be accepted. CARRIED.**
- The budget for 2023 has been placed on the G-drive and Randy has asked that directors fill in the figures within a couple of weeks.
- **MOVED by Randy and seconded by Blaine THAT Heather be given signing authority for the credit card as a back-up for Shelley. CARRIED.**

PROJECTS UPDATE

- **Bench Project:** -Deborah will clarify the status of the bench project and coordination in respect of finishing up the paper work and responding to e-mails, and ongoing maintenance.
- **Garden tours:** - Need to clarify if we have a coordinator for the tours. Donna reported 14 volunteers interested in leading tours. Question of donations versus small registration fee discussed. Form to be drawn up to ensure all info is shared.
- **Donor Tree Program:** - Meeting to discuss this program proposal will be held on October 20, 2022.

- **Woodland improvement:** on-going work
- **The Tree book:** - In the process of selecting trees to be included; a schedule and budget info is required.
- **Greeting Cards:** Selling steadily but slowly. Dell to ask Richard for two photos for postcards which will be included with membership renewals and have them printed.
- **Creation of pathways:** - Long term project, need a design, possibility of grants, suggestions from interested groups.
- **Upgrading of the arches:** - It is proposed that AAFC will design the arches and the Friends will pay for the wood for the arches and the required fence. AAFC will build the arches over the winter. Budget info needed.

MEMBERSHIP –Deborah

- 392 FCEF members which included 502 people.
- Seventy non-dinner invitations/donations have been received to-date.

EVENTS

- The volunteer luncheon was very well attended and we had a lovely day.
- The book sale is now unlikely to happen, due to building maintenance issues.

ODE TO EXPERIMENTAL FARM PORTFOLIO –Blaine's report

- Diana Fuller of MacLeans & Associates is now back from holidays. Blaine will need assistance to transport the portfolio to her.

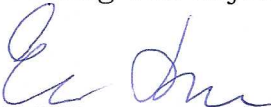
OTHER BUSINESS

- Blaine's report on the Garden Team Leaders meeting is on the G-Drive. The garden volunteers had a good year. Polly McColland and Bill Wegman are stepping down as team leaders and replacements have been identified. Kate Hadden is stepping down and Blaine is looking into a potential replacement for her. Blaine will step down as Garden Director in May (replacement needed).
- Deborah reported that several boxes of historical material from the AAFC information desk are in Shelly's office. Richard and Diane will go through the boxes and decide what to do with this info.
- The Board discussed promotion ideas and supported the idea that more promotion is desirable, although venues need to be picked carefully.
- **MOVED by Randy seconded by Shirley THAT Janice Tayles, Dianne Caldbick, Elizabeth Atkinson, Cheryl Hutcheson be elected as Directors to the FCEF Board. CARRIED.**

NEXT MEETING

- The next FCEF Board meeting will be held November 16, 2022, 10:00 a.m. at Building 72.

The meeting was adjourned at 12:10 p.m.



Eric Jones, President



Shirley Ewen, Secretary