

**FRIENDS OF THE CENTRAL EXPERIMENTAL FARM
AMIS DE LA FERME EXPERIMENTALE CENTRALE**

Minutes of a Meeting of the Board of Directors
Wednesday, February 21, 2024 at 10:30 a.m.

PRESENT: Dianne Caldbick, Linda McLaren, Donna Pape, Mark Vigder, Dell Durnin, Christina Fiedorowicz, Shirley Ewen

ABSENT: Heather Webster, Elizabeth Atkinson, Eric Jones, Candice Benson

AGENDA:

- **MOVED by Donna and SECONDED by Linda THAT the agenda be adopted as revised. CARRIED.** (The order of the agenda items was revised to address items requiring approval first.)

MINUTES:

- **MOVED by Shirley and SECONDED by Linda THAT the minutes of the January 17, 2024, meeting be approved. CARRIED.**
- **MOVED by Christina and SECONDED by Donna THAT the minutes of the February 7, 2024, meeting be approved. CARRIED.**

PRESIDENT'S REPORT: Dianne

- Dianne reported on the CEF Advisory Council meeting where Melanie Houle was the representative from AAFC. The issue of development and infringement on the farm was discussed. The members excluding AAFC want to meet to discuss this issue and FCEF will have to decide if they will attend.

TREASURER'S REPORT:

- This report was delayed until the March meeting.

VOLUNTEERS:

- The Health and Safety Policy was discussed. This is a second draft drawn up after a meeting with the garden team leaders and suggestions from board members. One concern of the garden team leaders is 'task creep' as more tasks and responsibility fall on them.
- **MOVED by Linda and SECONDED by Mark THAT the Health and Safety Policy be approved once the few suggested revisions are made and a disclaimer is added. CARRIED.**
- The Harassment and Violence Prevention Policy will be reviewed at the March meeting.
- A decision was made to invite a representative from our insurance company to attend the March meeting. Shirley will look into this.

STRATEGIC PLANNING RETREAT:

- The Mission Statement was hashed over until suitable wording was agreed on. Dianne will forward the final wording to the board for approval.

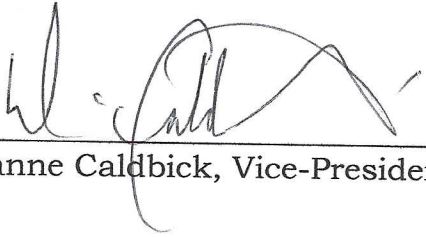
- The objectives will be reviewed at the March meeting along with relationships with other organizations.

EVENTS: Donna

- Alexander Henderson, Royal Botanical Garden, will be the speaker for the AGM on May 7, 2024. This will be a ZOOM meeting.
- Dates for the volunteer recruitment meeting on April 6, and the plant sale on May 12, have been set.

NEXT BOARD MEETING – March 20, 2024 at 10:30 a.m.

The meeting was adjourned at 12:00 noon.



Dianne Caldbick, Vice-President



Shirley Ewen, Secretary